



CITY OF SWEETWATER

EMPLOYMENT OPPORTUNITIES

POSTING DATE: 08/27/14

The City of Sweetwater is accepting applications for the following positions. For information on position qualifications and the application process, please visit the receptionist at: Sweetwater City Hall 500 SW 109TH Ave. Sweetwater, FL 33174

General Maintenance Worker – Position # 1072 – Full Time

Applications will be considered on a first-come, first served basis. Deadline for accepting applications: 09/11/14

Job Duties/Essential Functions (not intended to be all inclusive)

- Cleans city buildings and grounds areas as needed and/or assigned for the purpose of a clean and safe environment, preventing damage and/or limiting liability exposure.
- Performs a wide variety of general and semiskilled maintenance activities (e.g. carpentry, painting, electrical, etc.) for the purpose of completing projects within established time frames.
- Coordinates with skilled tradesmen and/or assigned supervisor(s) for the purpose of completing projects and work orders efficiently.
- Transports a variety of tools, equipment and supplies for the purpose of ensuring the availability of materials required at job site.
- Performs other related duties as assigned by the Director of Maintenance for the purpose of ensuring the efficient and effective functioning of the work unit.
- Under supervision, shall display aptitude in using operating equipment used in skilled trades, power and hand tools, etc.; adhering to safety practices; handling hazardous materials.
- Required to satisfactorily perform the functions of the job include: adapting to changing work priorities; working under time constraints; and complying with OSHA/TOSHA and all other applicable regulations.

Qualifications/Requirements

- Requires three (3) years of experience in maintenance or related position.
- High School diploma or GED equivalent.
- Fluency in English.
- Certifications, degrees or any job-related credentials will be considered.